



DISTRICT SCHOOL BOARD OF PASCO COUNTY

Kurt S. Browning, Superintendent of Schools

7227 Land O' Lakes Boulevard • Land O' Lakes, Florida 34638

Purchasing Services

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June 3, 2014

MEMORANDUM

TO: Honorable School Board Members

FROM: Nicole Westmoreland, MBA, Purchasing Agent *NW*

SUBJECT: Dental Provider Agreement
New Tampa Pediatric Dental Board Memo
Contract #2014001831

Early Childhood Programs is requesting approval of the attached partnership agreement with the New Tampa Pediatric Dental for dental screenings and follow-up treatment to ensure that a child's teeth and gums are healthy and that dental health problems do not affect a child's overall health. Please reference the attached memo from Angela Porterfield, Director, Early Childhood Programs. The agreement was approved by the District School Board's Attorney, Ms. Nancy Alfonso, on May 19, 2014.

At this time, we respectfully request your approval to enter into the attached agreement for the 2014 - 2015 school year. It is anticipated that annual expenditures will be approximately \$25,000 using Head Start Federal funds. The services covered under this contract are considered professional services; and are, therefore, exempt from the competitive pricing requirements as outlined in DOE's Section 6A-1.012(11)(a).

Should you have any questions regarding this matter, please contact Angela Porterfield or Debra Reaves, Purchasing Services, at your earliest convenience.

NW/dr

Attachments

Date/Time: May 28, 2014 11:34:00



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Memo # ECP-049-13/14

Contact: Angela Porterfield *o-cup*

Ext. # 42730

DATE: June 3, 2014

TO: HONORABLE SCHOOL BOARD MEMBERS

FROM: Kurt S. Browning, Superintendent of Schools
Amelia Van Name Larson, Assistant Superintendent for Student Achievement

SUBJECT: Partnership Agreement 2014-15-New Tampa Pediatric Dental

Introduction

The Head Start and Early Head Start grants require that children be screened for dental needs and that follow-up treatment be provided as needed. Head Start Performance Standards 1304.20 (c) (5) state that funds "may be used for professional and medical services when no other source of funding is available." When grant funds are used for such services, written documentation must be provided to demonstrate efforts to access other available sources of funding. The dental agreements are necessary to document the willingness of individual community health providers to charge Head Start and Early Head Start Medicaid rates for their services.

Description

Dr. Francisco H. Bezerra of New Tampa Pediatric Dental has agreed to provide services at Medicaid rates to enrolled children. The new provider agreement has been created and approved by the Policy Council on May 14, 2014.

Strategic Focus: Engage Families, Communities and Business

Strategic Plan Goal: The district and schools communicate with and engage all stakeholders in the educational process.

Action Requested

Approval of the 2014-15 agreement with New Tampa Pediatric Dental is necessary in order to satisfy health services requirements.

Recommendation

The staff respectfully requests the approval of the 2014-15 Head Start/Early Head Start Dental Provider Agreement with New Tampa Pediatric Dental.

Dental Treatment Guidelines

The dentist will provide treatment to Head Start/Early Head Start participants assigned to him/her under the following conditions:

Covered Services:

Because of budget limitations, Head Start/Early Head Start can provide only those services, which will give the greatest long-term benefit to the participant. Please contact the program office to discuss exceptions on a per-participant basis.

1. Prophylaxis is allowed for all participants.
2. Fluoride treatment may be provided to all children.
3. Teeth not restored may be extracted when deemed necessary at the sole discretion of the dentist.
4. Polycarbonate crowns are not to be used.
5. Space maintainers and orthodontic appliances are not included as basic services due to the prolonged follow-up that may be required.
6. Head Start/Early Head Start cannot pay for sealants under this agreement.
7. Nitrous Oxide will be paid for by Early Childhood Programs in the following situations:
 - Head Start children that insured by a Medicaid plan that does not cover the cost at all.
 - Head Start children that are insured by a Medicaid plan that pays for a set amount of times (eg. 3 times/fiscal year). Once the set amount has been exhausted, ECP will pay if further visits are required.

Dental provider will require the Head Start family to provide them with an acceptance letter as verification of enrollment in the current program year.

Method of Payment:

1. If a participant is not covered under Medicaid or any other insurance, the program will pay for services. The dentist will be reimbursed by the District School Board of Pasco County through a purchase order.
2. A standing purchase order will be issued to the dental office by August 1 to:
 - a. Cover initial dental examinations of non-Medicaid participants preparing to enter the program.
 - b. Cover treatment costs of \$500 per participant or less during the program year.
3. **Prior approval will be obtained for treatment costing greater than \$500 and must be obtained by faxing an estimate to: ECP Health Coordinator at (727-774-5888). For cases that require immediate treatment, a separate purchase order may be needed. In any case, treatment should not begin until the dental office receives authorization.**

Documentation of Service:

1. Prior to beginning dental treatment, the dentist will provide the program with a treatment plan and cost estimate for each child. The program requests both Medicaid and non-Medicaid treatment plans. An itemized statement of completion is also required for both Medicaid and non-Medicaid children.
2. Families of enrolled children will be provided with a yellow Dental Exam Form "H108" and shall be instructed to make an appointment with the dental provider of their choice. After each visit, this completed form should be returned to the Program by the family. Head Start/Early Head Start staff may obtain the dental form from the dental provider if necessary. Head Start/Early Head Start staff can provide transportation and other needed assistance in order to increase compliance.

Dr. Francisco M. Bezerra, DDS, PA _____ Date
New Tampa Pediatric Dental

Angela Potterfield, Director _____ Date 5/14/14
Pasco County Early Childhood Programs





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Early Childhood Programs 813/ 794-2730 *727/ 774-2730 * 352/ 524-2730

Fax: 813/ 794-2736

**2014-2015 Head Start Program
Orientation Notification**

Congratulations on your child being accepted into the Pasco County Head Start Program. In order for your child to begin school, you and your child must attend Orientation at the school as follows:

School Label

Child's Label

The purpose of Orientation is for **you and your child** to learn more about the Pre-K experience. If possible, please try to refrain from bringing other children. Orientation will start on time and may last about 2 hours and will include:

- Meeting your child's teacher
- Learning about the Head Start Program
- Completing and turning in required program paperwork
- Participating in Bus Transportation training
- Having your child measured for a bus safety vest (If applicable)

Your child's teacher will be scheduling a **home visit** with your family during the first month of school. This is a requirement of your family's participation in Head Start. The purpose of the home visit is to learn more about your child's development and interests in a relaxed environment. During this home visit you will also be setting some family goals.

Families requesting Head Start enrollment in a school outside of their designated school zone WILL NOT be guaranteed enrollment in the same school for kindergarten. You must apply for school choice in February.

Please carry this letter with you to medical and dental appointments; it is your identification as an enrolled family. **If your address or telephone number changes, or if you do not intend to have your child attend this program, please notify Early Childhood Programs immediately!**

Need transportation? Transportation is provided by the District School Board of Pasco County if you live within the boundaries of the school that your child was accepted for.

Parents/guardians MUST call the transportation department to arrange possible transportation, please see the back of this letter for more information.

We look forward to seeing you and your child at Orientation.

Rev. AR6/5/13

District Wide Accreditation • Southern Association of Colleges and Schools
National Head Start Association Program of Excellence

